PRINCE2® Process Flow Diagram

Corporate or Programme Management

Information to/from External Sources

Directing a Project
Give Ad Hoc Direction

Initiation Notification

Project Authorisation Notification

Progress Information

Closure Notification

Directing a Project
Authorise initiation

Project Brief

Initiation Stage Plan

Authority to initiate a Project

Directing a Project
Authorise the project

PID

Authorisation to Proceed

Directing a Project
Authorise a Stage or Exception Plan

Next Stage Plan

End Stage Report

Authorisation to Proceed

Premature Close

Directing a Project
Authorise project closure

End Project Report

Lessons Report

Benefits Review Plan

Premature Close

Project Mandate

Managing a Stage Boundary (SB)

- Plan the next stage
- Update the Project Plan
- Update the Business Case
- Report stage end
- Produce an Exception Plan

End Stage Report
Business Case
Next Stage Plan
Project Plan
PID Updates

Exception Plan Request
Exception Report
Highlight Report
Requests for Advice
PB Guidance

Stage Boundary Approaching
Exception Plan Request

Approaching Project End

Starting Up a Project (SU)

- Appoint Executive & Project Manager
- Capture previous lessons
- Design and appoint project management Team
- Prepare outline Business Case
- Select the project approach and assemble the Project Brief
- Plan initiation stage

Initiating a Project (IP)

- Prepare Risk Management Strategy
- Prepare Quality Management Strategy
- Prepare Configuration Management Strategy
- Prepare Communication Management Strategy
- Set up project controls
- Create Project Plan
- Refine Business Case
- Assemble PID

Controlling a Stage (CS)

- Authorise Work Packages
- Review Work Package status
- Receive completed Work Packages
- Review stage status
- Report highlights
- Capture & examine issues & risks
- Escalate issues & risks
- Take corrective action

Agreed Work Packages

Issue Reports
Team Plans
Quality Register
Checkpoint Reports

Completed Work Packages

Managing Product Delivery - MP

- Accept a Work Package
- Execute a Work Package
- Deliver a Work Package

Closing a Project (CP)

- Prepare planned closure
- Prepare premature closure
- Hand over products
- Evaluate the project
- Recommend project closure

Key to Responsibilities

- Project Board
- Executive AND Project Manager
- Project Manager
- Team Manager

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